

Year 7 Admissions for Entry in September 2025

General information on applying for a place in Year 7

Venue allocations and further details for the Banding Tests on Saturday 23rd November 2024 will be sent by email during the week commencing Monday 11th November 2024. Please only contact the school about this if you have not received an e-mail by 2.00pm on Friday 15th November 2024.

We strongly recommend that you read the full Admissions Policy for Entry in September 2024, which is available to view on the schools' website in conjunction with this additional information.

How do I apply for a place at Glenthorne High School?

You will need to register your child for either the Banding Tests and/or the Performing Arts Workshops via the on-line registration on the home page of the school's website. Please note that you **MUST** upload a photo of your child in order for the registration be classed as fully completed and considered; incomplete registrations will not be considered and will result in your child not be invited to attend. The registration process is open from **Monday 1st July 2024**.

The closing date for the Performing Arts Workshops is midnight on Friday 20th September 2024. The Performing Arts Workshops are Workshops in Dance, Drama or Music and you can register your child to take part in one or more of the Workshops. The Performing Arts Workshops will take place on **Saturday 12th October 2024** and all applicants will be notified by e-mail during the week commencing Monday 30th September 2024, if not before, of the date and time of the workshop. **Please be aware that parents/carers cannot request a specific time for their son/daughter to attend.** There will be no other opportunities for your child to take part in the Performing Arts Workshops if they miss them on **the date above**. For further information regarding the Performing Arts Workshops, please contact Mrs Boulton on 020 8644 6307 ext. 240 or cbn@glenthorne.sutton.sch.uk.

Parents/carers will be notified of the outcome of the Performing Arts Workshops by email only, during the week commencing **Monday 21st October 2024**. Please note that it will not be possible to give results out over the phone. If your child scores enough marks to be considered for a selective place, Glenthorne High School must be named as a preference on the Common Application Form for the application to be valid. Your child must score at least 32 or more out of 50 to be deemed as having selective aptitude.

The closing date for the Banding Tests is midnight on Thursday 31st October 2024.

The Banding Tests take place on **Saturday 23rd November 2024** and applicants will be notified of further details by email during the week commencing **Monday 11th November 2024**. Please note that it will not be possible to specify what time the e-mail will be sent, but if you have **not** received an e-mail by **2.00pm on Friday 15th November 2024**, please contact Mrs Bedford, Admissions Manager on admissions@glenthorne.sutton.sch.uk.

Common Application Form

If you wish to apply for a place at Glenthorne, you will now need to complete and submit a Common Application Form (CAF) to your Home Local Authority, naming the school as one of your preferences. You can apply for any school regardless of the Local Authority in which the School is located. It can also be completed on-line via the following link:

www.eadmissions.org.uk

The closing date of submission of the CAF is **Thursday 31st October 2024**.

Banding Test Information

All applicants for the Banding Tests will be tested and placed in one of nine ability bands based on their test results. The nine bands will be based on locally standardised results in an English and a Maths test. The "banding system" is used to ensure a comprehensive intake of children of all abilities into Year 7. It is not used to select children with a higher ability over those with a lower ability. Once children have been placed in the band which accords to their test results, the mark they achieved will not be considered any further during the admissions process.

Pupils taking the English and Maths Banding Tests will be given priority, so it is imperative that all pupils, including siblings, seeking a place at the school sit the Banding Tests. In exceptional circumstances, in the case of inability to sit the Banding Tests due to serious illness or a learning disability or difficulty, proxy indicators of ability from the Primary School will be used.

Do I need to complete a Supplementary Form for Glenthorne High School?

No. The online registration form of the Banding Tests and/or Performing Arts Workshops serves as the Supplementary Form.

What are the Banding Tests and can I get sample questions?

The tests consist of multiple choice-style questions based on the Key Stage 2 curriculum. There is an English paper and a Maths paper and each paper is 45 minutes long. The tests do not include verbal reasoning or non-verbal reasoning questions. Applicants will need to record their answers on a separate multiple choice answer sheet. The questions will be set and marked independently of the school. **Sample questions will not be provided.**

Can my child sit the Banding Tests if they are not in Year 6?

The Banding Tests are for children who will be in Year 6 of Primary School at the time of the tests being held on **Saturday 23rd November 2024** (expected date of birth range 1st September 2013 to 31st August 2014). **Applicants can only sit the banding tests once and younger applicants cannot sit the tests in earlier years as a practice.**

Are there any other opportunities to sit the Banding Tests?

Any applicant unable to sit the Banding Tests on **Saturday 23rd November 2024** due to illness or holiday will be invited to a second and final testing opportunity during the afternoon of **Friday 29th November 2024** and parents will be notified of further details by e-mail on **Monday 25th November 2025**. If you have not received an e-mail after this date, please contact Mrs Bedford, Admissions Manager at admissions@glenthorne.sutton.sch.uk as soon as possible.

What if my child has an Education, Health & Care Plan?

If your child has an Education, Health and Care Plan, there is a separate process to be followed and you should first speak to your Home Local Authority who administers the process. However, you will still need to complete the online registration form for your child to sit the Banding Tests.

What if my child has special needs (SEND) or any other special medical requirements?

The on-line registration asks you to provide details of any special needs or medical requirements your child may have. It is particularly important that you tell us if your child has any physical, medical, sensory, learning or behavioural issues or conditions or is suffering from a temporary injury that we ought to be aware of. Please let us know if your child has an EHCP or an SEN Support Plan at their current school. **Please provide evidence of any support or provision that your child is entitled to at Primary School, such as extra time for assessments.** All pupils with identified and evidenced SEND or medical needs will have a break between the English and Maths tests, be assessed in a smaller venue and therefore not arrive or leave at the same time as others taking the banding tests. **Please note that supporting documentary evidence must be submitted to the school by no later than Thursday 31st October 2023.**

Where will my child sit the Banding Tests?

The Banding Tests will take place at Glenthorne High School.

Can we request a morning or afternoon slot for the Banding Tests?

No. In view of the number of candidates, it is not possible to manage requests for a specific time slot on the test day and the time of your child's test cannot be changed.

What should my child bring with them to the Banding Tests?

Information will be sent to you in advance to the e-mail address you provide on the registration form with details of the venue and candidate number. Your child must bring the following items with them: 2 pencils (HB or B), a good quality rubber, a pencil sharpener and a ruler in a clear plastic pencil case or bag.

In addition, you child may also bring a re-usable bottle of water in a clear bottle (no fizzy drinks or glass bottles), a snack if required (for diabetics) **(no nuts or nut products due to the number of children who suffer from nut allergies)** and a book to read between the two tests (this is optional and has nothing to do with the tests).

Pupils may wear their own clothes, but we do recommend that they wear something warm and comfortable and ensure that they have a jumper or fleece.

Your child **must not** bring a mobile phone or any other electronic device, a calculator or calculator watch, any pieces of paper which display times tables or other such information, a dictionary or any bags. **Bags are not allowed at desks and we have no facilities to store such items and the school will not be held responsible for the loss of such items.**

What should I do if my child is ill on the date of the Banding Tests?

Contact Mrs Bedford by e-mail at admissions@glenthorne.sutton.sch.uk by no later than 10.30am on Saturday 18th November 2023. Your child will be given the opportunity to sit the tests during the afternoon of **Friday 29th November 2024**. Please note that there will be no further opportunities to sit the tests after this date.

Will I find out the results of the Banding Tests?

Yes. You will receive an e-mail before the school closes for the Christmas Holidays notifying you only of the band your child falls into. Please note that it is the school's policy not to share individual scores with parents/carers and pupils cannot re-take the tests. Equally, it will not be possible for the School to indicate where your child's application is ranked or if an offer can be made. The allocation of places will be undertaken by your Home Local Authority on National Offer Day, currently **Monday 3rd March 2025**. The allocation of school places is also dependent on the school preference of individual parents/carers which are confidential to your Home Local Authority and not shared with individual schools.

Can I visit Glenthorne High School?

We are holding our annual Open Evening on the **Wednesday 11th September 2024** from 5.00pm to 9.00pm for parents of Year 6 pupils only who are considering Glenthorne for entry into Year 7 in September 2025. This will not be a ticketed event this year but any parents wishing to attend the Headteacher's speech will be given a ticket on the evening, but please be aware that there is limited space available.

If you are unable to attend this event, there will be no additional evenings organised and we do not run tours for prospective parents during the school day as this is disruptive to our pupils' Teaching and Learning.

Notification and Acceptance of Offers

Notification of offers of places will be sent to parents/carers by the Home Local Authority on the National Offer Date, currently **Monday 3rd March 2025**.

Written acceptance of the offer of a place should be received by the Home Local Authority by the closing date as determined in the offer letter.

I am having trouble with the on-line registration form. What should I do?

The on-line registration form has been designed to be very straightforward to complete. Please register your child only **ONCE** even if you want them to take part in both the Performing Arts Workshops and also sit the Banding Tests, simply tick the relevant boxes. **When completing the on-line registration form, please note that your child's name must match the name used on the Common Application Form** and the picture must be an original passport-style picture of your child, not a photo of a photo. **If you do have any problems, DO NOT BEGIN THE REGISTRATION PROCESS AGAIN, but please do contact Mrs Bedford who will be able to advise and help you.**

Once you have registered your child, please press the "Confirm and Submit" button and you will receive an e-mail confirming your registration. **Please ensure you check the details very carefully, particularly your child's name to ensure that it matches the name on your Common Application Form and if anything is incorrect, please log back in to correct it.** Please be aware that the Banding Test Registration has an automated e-mail service and cannot be replied to directly. All replies must be directed to Mrs Bedford's e-mail address below.

I have a question which isn't covered here, what should I do?

Please contact Mrs Bedford, Admissions Manager on admissions@glenthorne.sutton.sch.uk.

Please note that all deadline dates will be strictly adhered to and no exceptions will be made.